



FTP Electronic Ordering with Bookazine Using Flash Format

Visual Anthology has added FLASHBACK format FTP ordering with distributor Bookazine. Once you have your Visual Anthology vendor file record for Bookazine EO setup, a onetime process, you will find this a helpful addition to your ordering repertoire.

You will need to get an FTP user password from Bookazine. Call Steve Goldberg, 800-2218112 ext. 7558 or email SGOLDBERG@BOOKAZINE.COM and ask that an FTP account be set up for your company on their server. Be sure to let them know you are using Visual Anthology.

Contact Anthology (800-8190095) to find out how to upgrade if you do not have a current maintenance contract.

Setting Up Visual Anthology for FTP Electronic Ordering

Open Visual Anthology
Go to Master Files | Vendors
Locate your Bookazine listing Click
on the EO tab

Main Entry Area

Click on the arrow to the right of the Dial up Protocol field, set to INGRAM
The Format field on the right should now be set to FLASH
Click in the "Bill To Acct/User SAN" and fill in your Bookazine Account number. Click
in the "Ship to Acct/Vendor SAN" field and enter your ship to Acct number.

FlashBack Settings

Most fields are not applicable to Bookazine.

FTP Settings

Click in the User ID field and enter your Bookazine User ID (aka Ftp ID).
Click in the Password field and enter the password that Bookazine will provide to you. You may need to check the box for "Use Passive FTP". Most modern firewalls will require this.
Click in the IN Directory and enter in the following string using your UserID where noted.
Make sure it has a forward slash (/) NOT a (\) backslash:
/UserID/UserID.ord

Click in the OUT Directory and type your pickup directory in the same manner as above:

/UserID/UserID.cnf

Click on the arrow to the right of the Vendor Site field and click on BookaZine.

Set the Minutes to Wait at 5 (this is how long it stays connected during a session; this may need to be increased if the vendor's computers are busy).

Click in the Use FTP field so that it puts a check mark in the box

Click on the F10 Save button

Close the Vendor screen

Sending a Purchase Order with EO FTP

Go to Inventory Control \ Purchase Orders

On the list tab, click on a Bookazine PO you want to order

Click on the Details tab

Make sure the order is ready to be transmitted

Click on the F6 EO button

Click on the Send Order button

You will see a window open showing the status of the EO order

When it is complete, it will say you have a confirmation file to be processed

Click yes or no to view the file

When it is complete, your Draft Purchase Order will automatically become a Receiving Memo based on the interpretation of the confirmation file.

The screenshot shows the 'Vendor' window in the Visual Anthology software. The window title is 'Visual Anthology User: BETH Station: TestStation One'. The menu bar includes File, Edit, Tools, Sales, Inventory Control, Master Files, Reports, Actions, Window, and Help. The toolbar contains various icons for navigation and actions.

The main form area is titled 'Vendor' and contains the following fields and sections:

- Name:** Bookazine-EO FTP
- Short code:** BOOKAZIN
- Account #:** [Empty]
- San:** [Empty]
- Publisher:**
- Inactive:**
- Tabs:** List, Details, QH/VO, Sales, POs, Returns, Addresses, Disc Schedules, EO
- Dial-Up Protocol:** INGRAM
- Format:** FLASH
- Cust pin / Login:** [Empty]
- Confirm type:** BISAC FLASH
- Bill to acct / User SAN:** 1111111
- SAN suffix:** [Empty]
- Phone number:** (800) 845-5886
- Ship to acct / Vendor SAN:** 1111111
- Cust pic / SAD pswd:** [Empty]
- Cancel days:** 30
- Discdec:** [Empty]
- FlashBack Settings:**
 - Green light:**
 - Whse. code:** [Empty]
 - Whse. pairs:**
 - Bill pswd:** xxxxxx
 - Ship pswd:** xxxxxx
- BO release:**
- Order type:** EO
- Ship instructions:** (None)
- FTP Settings:**
 - User ID:** S1111111
 - Use passive FTP:**
 - IN Directory:** /S1111111/S1111111.ord
 - Password:** xxxxxx
 - Vendor Site:** Bookazine
 - OUT Directory:** /S1111111/S1111111.cnf
 - Use FTP:**
 - Minutes to Wait:** 6
 - Pubnet FTP username:** [Empty]
 - Pubnet FTP Password:** [Empty]

At the bottom of the window, there are buttons for F1 Help, F4 New, F9 Delete record, F10 Save, and F11 Print. The status bar at the very bottom shows 'Vendor' and 'NUM'.